

**State of Arkansas
OFFICE OF STATE PURCHASING
1509 WEST Seventh Street, Room 300, 72201-3966
P. O. Box 2940 72203-2940
Little Rock, Arkansas**

ADDENDUM

Bid Number: RFP No.02-0043 - "Purchasing Card Services"
Opening Date: October 16, 2001 Bid Opening Time: 2:30 p. m.

ADDENDUM NUMBER: Number 1

TO: Potential Offerors
FROM: Gerald Congleton, Specifications Specialist
DATE: August 20, 2001
SUBJECT: Changes to RFP 02-0043 - "Purchasing Card Services"

The following changes modify the above-referenced Request for Proposal:

- ☐ Change in specifications
- ☐ Additional specifications
- ☐ Change in Bid Opening Time and Date
- ☐ Cancellation of Bid
- ☒ Other

(See attachment)

This addendum becomes a permanent addition to the above-referenced Request for Proposal. If you have any questions please contact the buyer at (501) 371.6054 or (501) 324.9316. Buyer's E-Mail Address: gerald.congleton@dfa.state.ar.us.

BIDS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED. THE BID ENVELOPE MUST BE SEALED AND PROPERLY MARKED WITH THE BID NUMBER, DATE AND HOUR OF BID OPENING AND BIDDER'S RETURN ADDRESS. IT IS NOT NECESSARY TO RETURN "NO BIDS" TO THE OFFICE OF STATE PURCHASING.

1.12 Anticipated RFP Timetable

Bid Process		Estimated Completion
1.	Issue RFP (OSP)	August 16, 2001
2.	Submission of Intention to Bid & Notice to attend Pre-Proposal Conference (Bidders)	** September 5, 2001
3.	Conduct Bidder's Conference (OSP) 9:30 a.m.	** September 13, 2001
4.	Submission of Written Questions (Bidders)	** September 21, 2001
5.	Response to Written Questions (OSP)	** September 28, 2001
6.	Submission of Proposals (Bidders) October 16, 2001 at 2:30 p.m.	** October 16, 2001
7.	Evaluation of Proposals (OSP)	October 25 & 26, 2001
8.	Contract Negotiations (OSP)	November 6, 2001
9.	Approval and Notification of Contract (OSP)	November 12, 2001
** Only Office of State Procurement's amendment may change dates. Other dates may be adjusted as required by the OSP.		
	Pilot Program starts November 19, 2001 (OSP; Pilot Agencies; Contractor)	May 1, 2002

Items 2, 3, 4, and 5 have been changed. The above dates reflect the new dates for Bidder's Conference, and Written Questions. The Bid open date has not change.

Also, In **Section 2.3 Pre-Proposals Conference** on page 13 change the date from Friday September 7, 2001 to Thursday September 13, 2001 at 9:30 a.m. in the DFA Conference Room. The room is on the first floor of the DFA Building. The Street address is 1509 West 7th Street, Little Rock, Arkansas.

Change the date in **Section 2.2 Intention to Bid** on page 13 and on **Attachment G "Notification of Intention to Bid & Attend Pre-Proposal Conference"** to September 5, 2001.

The Arkansas Purchasing Card Program's Request for Proposal RFP No. 02-0043 is located on the following web page:

<http://www.state.ar.us/dfa/purchasing/purchasingcard.html>